

IEEEP-390/HQ/22/2059

Dated: 31.12.2022

Minutes of 40th Annual General Meeting (AGM)

A. In pursuance of the AGM notice IEEEP-390HQ/22/576 dated 31.10.2022, the 40th Annual General Meeting of IEEEP was held on Saturday, 3rd December 2022 at 09:30 am in Shalimar Hall, Faletti's Hotel, Egerton Road, Lahore. It was chaired by the President of IEEEP, Engr. Prof. Dr. Suhail Aftab Qureshi. Engr. Tauseef H. Farooqi, Chairman NEPRA, the Chief Guest and Engr. M. Saleem Arif, Former GM NTDC/WAPDA, Guest of Honor joined the AGM. A large number of corporate members attended the AGM. The event got maximum attention and coverage from the electronic and social media.

B. The meeting started with the recitation from the Holy Quran by Engr. Hafiz Bilal Bashir, Honorary Joint Secretary, followed by National Anthem.

C. Opening Address by the President IEEEP

Through his opening address, Engr. Dr. Suhail Aftab Qureshi welcomed the Chief Guest and the Guest of Honor. He thanked all the members as well as the Central and Local Councils for their participation.

President reminded that IEEEP has been the leading institution that represents Electrical and Electronics Engineers since 1969; further disciplines were subsequently added including Computers, Avionics, Bio-medical, and Mechatronics in the membership portfolio. He highlighted the functional importance of the IEEEP with respect to holding CPDs, workshops, and seminars to disseminate knowledge among professionals for learning, improving, and growing.

Engr. Qureshi stressed that IEEEP holds CPDs, seminars and other technical activities regularly to reflect interactive thought process directly helping professionals for learning, improving and growing. Moreover, IEEEP is closely connected with the academia to promote the research activities and ensure better coordination and collaboration amongst academia and professionals.

He also appreciated the sponsors of the event i.e. M/s Zhenfa/Atlas Group, Zorlu, South Asian Electrical Concern and Creative Electronics (Pvt) Ltd. for their kind and generous sponsorship.

In the end, President IEEEP valued the cooperation of the Central Council of IEEEP and the proactive support by local centers to effectively organize this AGM.

D. Address by the Chief Guest – Engr. Tauseef H. Farooqi, Chairman NEPRA

The Chief Guest Engr. Farooqi thanked the IEEEP office bearers and introduced himself as an Electrical Engineer from UET, Lahore, and an MBA from LUMS. He served WAPDA for three years and was promoted to the post of Deputy Director (Finance), despite being an engineer. He expressed that close coordination should be with fellow humans instead of the machines. He recalled that upon joining as Chairman NEPRA, he vowed not to allow even a single new imported fuel project, since he believed it to be the most damaging element of the generation mix in Pakistan. At the time of his joining, NEPRA had issued generation licences for power projects worth 65,000 MW while the peak demand was merely 21,000 MW. One of his first acts as Chairman NEPRA was to put an end to the very lenient process of issuance of generation licences. Following on with this, the Indicative Generation Capacity Expansion Plan (IGCEP), which was supposed to be submitted annually by NTDC starting from 2005, was submitted for the first time in 2019 under the leadership of Engr. Salis Usman. The objective was to meet the

demand of the DISCOs in a structured and scientific manner. After detailed deliberations and lots of back and forth, the IGCEP was approved by NEPRA for the first time in Pakistan's history in September 2021. This has been followed by the draft IGCEP 2022, which is currently being reviewed by NEPRA. In Sha Allah, generation capacity expansion in the country will now be managed scientifically for the first time ever. No more lopsided generation planning, based on the whims of interest groups, will be allowed. The Chairman recalled that he felt a complete lack of coordination and collaboration in the power sector of Pakistan. On his first visit to NTDC as Chairman NEPRA, he was shocked to learn that he was the first Chairman NEPRA to visit NTDC headquarters. How could a regulatory authority be effective while having absolutely no contact with such a major stakeholder of the power sector? Following this meeting, he resolved to double down on his efforts to reach out to all licensees of NEPRA across Pakistan, treating this as his responsibility. He personally looked into the affairs of the DISCOs, bringing down the target of distribution losses from 15.7% to 11.2%. He spearheaded the Competitive Trading Bilateral Contract Market (CTBCM) initiative and launched the wholesale market. Under the CTBCM, electric power consumers above 1 MW can enter into bilateral contracts with electric power suppliers for the purchase of electricity at negotiated rates.

He explained that 'Power with Safety' was another initiative he was very proud of. Upon conducting an enquiry into incidents of fatalities by electrocution during the monsoon season in Karachi, he was shocked to learn that due to cost-cutting measures, earth wires had not been provided with the ABC (aerially bundled conductors), used across the KE territory. He recalled that he had two options at this point: to allow people to be electrocuted every time there was rainfall in Karachi or do something about the hazard. As it was not possible to insert the earth wires, NEPRA drove KE to connect earthing to approximately 216,000 poles in Karachi. Around 3.5 million rupees were given to families of the deceased while jobs were offered to their next of kin. A fine of 200 million rupees was imposed on KE, which proved to be the first ever fine actually collected from KE in the history of Pakistan. As a result, he was proud to report that no incident has been reported this year in Karachi despite the unexpectedly heavy rains witnessed across the country. The Chief Guest, Engr. Farooqi ended his speech by urging the engineers to proactively perform their roles in the best interest of Pakistan.

After the opening session, the 40th AGM agenda points were taken up before the house as under:

E. Confirmation of Minutes of 39th Annual General Meeting

The minutes of the last 39th AGM held on 18.12.21 were placed before the house and were unanimously confirmed.

F. Annual Report by the Honorary Secretary General (HSG), IEEÉP

Engr. Salis Usman, the HSG presented the annual report based on the following notable points and activities performed by the current Central Council:

1. CPD Workshop 'Future Outlook of Generation Mix in Pakistan: IGCEP 2021-30' arranged in UMT, Lahore in January 2022
2. One day seminar on 'Reshaping the Generation Mix of Pakistan' at Mehran University of Engineering and Technology, Jamshoro by Hyderabad Local Centre on 3rd January 2022. During the last one year or so, Hyderabad Local Centre has put in great efforts to engage the professionals through seminars, interactions and trainings.

3. Two Days Workshop on 'Transition to Corporatized Regime: Technical, Legal, Financial, Market and Regulatory Compliance' in TSG Training Centre, Lahore, 31st January 2022
4. One Day Seminar on 'Cross Border Energy Interconnections' through joint efforts by Golden Ring Economic Forum, University of Management and Technology Lahore and IEEEEP on 18th February 2022. Golden Ring Economic Forum is a think tank working on Strategic Economic Cooperation between Pakistan, China, Iran, Russia and Turkey. This forum is working towards forming a new strategic economic bloc of these countries. Our joint seminar focused on Policy Perspective with respect to Cross Border Energy Interconnections.
5. Karachi Local Centre organized its famous Multi Topic Symposium on 16-17 MAR 2022 in the most professional manner.
6. IEEEEP-FAKT Industrial Exhibition was organized with huge success in Expo Center, Lahore in March 2022.
7. One seminar on Microgrids: 'The Next Step towards Democratization of Pakistan Power Sector' by Lahore Local Centre was arranged at Expo Centre Lahore on 27th March 2022.
8. 2-hour Webinar on "Solar PV System Design, Quality and Performance" held in November 2022 by Lahore Local Centre; an invaluable training workshop on Solar Energy in collaboration with Energy Training Institute, Lahore is being arranged shortly by Lahore Local Centre.
9. Karachi Local Centre organized its trade mark IEEEEP Fair for the year 2022 in August 2022 with great success and huge participation by industry, academia and professionals.

He highlighted that all Local Centers are delivering in the most optimal manner and of course, Karachi Local Centre remains the most active and vibrant, Ma Sha Allah! Lahore and Hyderabad Centers are gearing up their activities: IEEEEP HQ will surely provide the necessary support to all the local centers, wherever required.

Meanwhile, in order to improve the reach, IEEEEP through the hard work of Membership Committee has significantly reduced the dues for membership as well as for upgrading/transfer. It is encouraging to inform that over two hundred professional's particularly young ones have recently joined the IEEEEP family.

The HSG added that in order to perform with respect to these areas, we decided the following important factors:

1. Approach

Seek participation through empowerment

2. Focus

- b. Strict compliance with Constitution and Bye-laws;
- c. Optimal utilization of technology, internet and social media; and
- d. Distance learning

3. Broad Focus

- a. **Enhance** the IEEEEP reach, improve quality of publications and seek proactive role of members at all levels;
- b. **Review** and revamp the Byelaws through wider consultation and consent;
- c. **Identify**, plan and implement out of the box interventions to enhance the quality, frequency and impact of technical activities including seminars, webinars, symposia, CPD events, etc.;
- d. **Network** and maintain close liaison with industry, academia, power sector corporatized entities and other stakeholders as knowledge partners for knowledge creation, value addition and sharing to effectively contribute in the development of real Pakistan; and
- e. **Build** IEEEEP's intellectual and professional contribution to make its influence with respect to national level policy instruments and participate in events such as NEPRA public hearings

Engr. Usman informed that we have had two meetings of Central Council; five meetings of Membership Committee under the leadership of Engr. Tauqir Ahmed Sharifi who is also a member of the Central Council; ten meetings of Admn. and Finance Committee under the guidance of Engr. Muhammad Irfan Gohar who is also Vice President; four meetings of Board of Publications led by Engr. Dr. Muhammad Kamran and finally Constitution and Bye-laws Amendment Committee has met five times under the chairmanship of Engr. Dr. Suhail Aftab Qureshi who is also President, IEEEEP.

Hectic efforts are in place for strengthening IEEEEP as an institution with respect to administration and accounts management. The current regime has also undertaken to develop, get approved and implement formal rules and processes including HR Manual, Accounting Manual, etc. This has of course been possible due to the interest and concern of all members of the Committees.

The HSG highlighted that the Executive Committee has decided to opt the theme "**Digitalization, Innovation and Learning from the best Industry Practices**" for the year 2023 and opined that this will enhance the impact of IEEEEP across different engineering sectors.

Engr. Usman was pleased to announce the revival of Islamabad Local Centre, to be formally managed in the coming months, with support from a number of engineers including Prof. Dr. S. Kamran Afaq, Vice Chancellor, HITEC University, Taxila, and Engr. Prof. Dr. Tahir Nadeem Malik.

The HSG added that in the last 39th AGM, it was decided to invest in plots/building and he was delighted to share that IEEEEP has purchased two numbers of commercial plots of two Marla sizes in each case in Khayaban-e-Amin Society, Lahore. He congratulated the invaluable efforts extended by the Special Committed which was headed by Engr. Mohsin M. Syed whereas Engr. Tauqir Sharifi and Engr. Dr. Suhail Aftab contributed as members of the Special Committee. The HSG concluded with the comments that due to lucrative location of these plots, IEEEEP is in a position to build a multi-story building with modern facilities; IEEEEP will soon start the process for the same.

The House appreciated the efforts and progress of IEEEEP achieved by the current regime.

G. Financial Report 2021-22

Engr. Salman Aizad, Honorary Treasurer, presented the audited financial report for 2021- 22. The heads of expenditure and sources of income were brought into the knowledge of the House. A comparison of the receipts and expenses for the last 04 years was also briefed after this, the house showed full satisfaction and accepted the financial report. The House was apprised that accounts for the last year 2021-22 were audited by Chartered Accountants M/s Aftab Nabi & Co.

H. Budget for the year 2022-23

Engr. Salman Aizad, Honorary Treasurer presented the budget for 2022-23, and shared important details with the members. After thorough deliberations, the Budget for the year 2022-23 was approved by the House.

I. Appointment of Auditors for the year 2022-23

The House expressed satisfaction and approved the continuation of services of existing Chartered Accountants, M/s Aftab Nabi & Co as Auditors for the period 2022-23.

J. Formal Approval of the Prevailing Constitution and Bye-laws

The HSG apprised that the submission of all amendments in the IEEEP **Constitution and Bye-laws** approved by the competent forum remains a regulatory requirement, however, amendments approved over the years have not been submitted to the Registrar's Joint Stock of Companies. The HSG presented before the House all the amendments made from time and time (already approved by the competent forum) and sought approval by the House for each of the amendments. The House unanimously approved all the amendments. Attached are amendments approved in the 40th AGM as Annex-A and the latest, approved versions of Constitution and Bye-Laws are attached as Annex-B and C respectively). The House appreciated the efforts to formalize the IEEEP documentation and ensure regulatory compliance for strengthening the IEEEP as an institution.

The HSG added that Central Council had formed a committee namely "the Constitution and Bye-Laws Amendment Committee" for reviewing the amendments and aligning it with the currents needs and expectations from the IEEEP. The committee has already done substantial work which will be presented before the Central Council as one point agenda, and it will be considered in the next AGM for approval.

Engr. M. Irfan Gohar, Vice President, expressed gratitude to all members who founded the Institution. Keeping remembering a few names, such as Ch. Abdul Haque, Ch. Hameed, S. A. Mannan, Dr. Kazi Ainuddin Ahmed and Shafiq A. Siddiqui for their contribution. He added that we would have not been here today if these people had not laid the foundation. We have an asset located in Faisal Town and IEEEP's financial strength is solely dependent on it. It was all the efforts of Engr. Ayub Saddozai, Engr. S.A Mannan and Engr. Mirza Hussain Ali the then President, Vice President and Honorary Secretary General respectively. The current Central Council and the Executive Council undertook to build assets for the IEEEP and procured two Commercial plots. It will require contributions from all of the members to manage construction of building for the IEEEP's office and training purposes. The House appreciated the acknowledgement and the progress shared by the Vice President.

K. Vote of Thanks

Engr. Salis Usman, the HSG expressed gratitude on behalf of IEEEEP to the Chief Guest. Chairman NEPRA, Engr. Tauseef H. Farooqi; Guest of Honor, Engr. Muhammad Saleem Arif, Former General Manager, NTDC/WAPDA; the Central Council, office bearers of Local Centers Hyderabad, Karachi, and Lahore especially to delegations from Hyderabad and Karachi, to all the IEEEEP family; Sponsors such as M/s Zhenfa Pakistan/Atlas Group, M/s Zorlu, M/s Creative Electronics (Pvt) Ltd, M/s South Asian Electrical Concern; members who had joined through Zoom/ Internet; Facebook live stream; the hotel staff; and finally the IEEEEP staff lead by Muhammad Alamgir Mirza, for their exceptional work to make this ceremony happen in a professional manner.

In the end, HSG, on behalf of the House, condoled the sad demise of Engr. Syed Tanzeem Husain Naqvi and Engr. Asghar Ali Randhawa. He acknowledged both the professionals and paid huge tribute to them. Both were great professionals and wonderful human beings – they contributed invaluable service towards the cause of objectives of IEEEEP and engineering community. May Allah Almighty shower blessings on them.



Engr. Salis Usman
Honorary Secretary General



Engr. Prof. Dr. Suhail Aftab Qureshi
President

Copy:

1. All Corporate Members

Amendments in Constitution & Bye-Laws	General Meeting
<p><u>Amendments in the Constitution</u></p> <ol style="list-style-type: none"> 1. in article 4, after clause (xv), the following new clause shall be inserted:- "(xvi) Money, Property Income or any part thereof received by the institution will be utilised solely for promoting its objects." 2. In article 15, after clause (iv), the following new clause shall be inserted:- "(v) No change in the Constitution & Bye-Laws of the Institution will be made without the prior approval of the Central Board of Revenue of Federal Government, as the case may be, in case approval is accorded u/s 47(1) (d) of the Income Tax Ordinance, 1979." 3. After article 21, the following new heading and article shall be inserted:- <u>"21-A, "Utilization & Investment of Monies</u> Money not utilised or set apart will be restricted up to 25% of the income including donations made to it or Rs. ten thousand whichever is less. The amounts so in excess of the said limit will be invested in Government Securities, or in NIT units under intimation to the Commissioner, in case the approval is accorded u/s 47(1) (d) of the Income Tax Ordinance, 1979." 4. In article 4(xii) for the words 'Companies Act 1913", the words "Companies Ordinance, 1984" shall be substituted. 5. In article 22, for the words "Section 15 D(1) of the Income Tax Act", the words "Section 47(1) (d) of the Income Tax Ordinance, 1979 shall be substituted. <p><u>Amendments in the Bye-Laws</u></p> <ol style="list-style-type: none"> 1. In article 40, for the words "Section 15 D(1) of the Income Tax Act" the words "Section 47(1) (d) of the Income Tax Ordinance 1979" shall be substituted. <p><u>2nd Resolution</u></p> <p>For the word "Council" the words "Central Council" shall be substituted wherever appearing in the Constitution & Bye-Laws.</p>	<p>Resolution Passed at 20th Annual General Meeting of the Institution of Electrical Engineers Pakistan Held on 26th July, 1990.</p>
<p><u>Amendment in Constitution</u></p> <p>Sub-clause (a) of Article 4(xv) of the Constitution, be amended to read as under:-</p>	<p>Resolution Passed at General Meeting of the Institution of Electrical Engineers Pakistan</p>

<p>"No portion of moneys, property or income shall be paid or transferred directly by way of dividend, bonus or profit to any of its members or their relatives."</p> <p><u>Amendment in Bye-Laws</u></p> <p>In Article 17 the words "The quorum for the Central Council Meeting shall be seven (7)" shall be deleted.</p> <p>After Article 17 the Article 17(a) shall be inserted "17(a) The quorum of a meeting of the members of the Central Council of the Institution shall not be less than 4 or 1/3rd (one-third) of the total number of members of the Central Council whichever is greater."</p>	<p>Lahore, Held on 23rd October, 1990.</p>
<p>"It is hereby resolved that the criteria regarding admission and qualification for membership for the following classes of membership is amended as follows thereby replacing existing criteria:</p> <p>FELLOWS: Every candidate for admission to the Institution as Yellow or for transfer from Member to Fellow shall produce evidence acceptable to the Council that he satisfies the following conditions, that he:</p> <p>(i) is at least 40 years of age.</p> <p>(ii) Possesses a B.Sc. degree in Electrical Engineering, or an equivalent qualification recognized by the Institution.</p> <p>(iii) has at least 15 years recognized experience in Electrical Engineering profession.</p> <p>(iv) is holding position of higher responsibility and has attained eminence in Electrical Engineering profession. Or in a very special case has made extra-ordinary contribution to the case of institution of Electrical Engineers Pakistan, which is to be determined by the Central Council.</p> <p>MEMBERS: Every candidate for election or transfer to the class of Member shall satisfy the Council, that he:</p> <p>(i) Is at least 32 years of age.</p> <p>(ii) Possesses a B.Sc. degree in Electrical Engineering or as an equivalent qualification recognized by the Institution.</p> <p>(iii) has at least 8 years recognized professional experience and has made some contribution to the Electrical Engineering profession. (Two years' experience will be counted towards Master's Degree in Electrical Engineering and additional one year for a Ph.D.)</p> <p>ASSOCIATE MEMBERS: Every candidate for election or transfer to the clans of Associate Member shall satisfy the Council, that he:</p>	<p>Resolution Passed at 22nd Annual General Meeting of the Institution of Electrical Engineers Pakistan Held on 19th August, 1992.</p>

<p>(i) Possesses a B.Sc. Degree in Electrical Engineering or an equivalent qualification recognized by the Institution.</p> <p>(ii) has at least 2 years experience in the practice of Electrical Engineering. (Two year's experience not required in case of Post Graduate qualification).</p> <p>GRADUATES: Every candidate for election as Graduate or transfer from the class of students to the class of Graduates shall produce evidence to the satisfaction of Council, that he:</p> <p>(iii) has followed, as a bonafide student, a course of studies in Electrical Engineering at a University or College recognized by the Council and has been awarded a degree of B.Sc. Electrical Engineering after completion of such course.</p> <p>A11 explanations on Pages 16 and 17 of the Constitution are hereby deleted,</p> <p><u>RESOLUTION</u></p> <p>The following Resolution is proposed to be moved in the 22nd Annual General Meeting of the Institution of Electrical Engineers Pakistan to be held on 19th August 1992, for amendment of Clause 10, Sub-Clause (i) of the Constitution of IEEP regarding strength of the Council:</p> <p>It is hereby resolved that the 4th line of Sub-clause 10(1) to be amended to read as follows:</p> <p>"Two Vice Presidents, one represented from Karachi Center."</p>	
<p style="text-align: center;">RESOLUTION NO. 1</p> <p style="text-align: center;">INCREASE IN THE STRENGTH OF THE CENTRAL COUNCIL</p> <p>It is hereby resolved that the strength of ordinary members of</p> <p>Central Council be increased from 23 to 33. As such, in sub-clause (i) of clause 10 (captioned as Council of IEEP Constitution, the following be substituted in place of the last line of the sub-clause i.e. "23 Ordinary Members".</p> <p>"33 Ordinary Members" consisting of :-</p> <p>3 Fellow Founder Members/Senior Most Fellows</p> <p>30 Members, elected from various classes of Corporate Members as follows:</p> <p>10 Fellows</p> <p>12 Members</p> <p>8 Associate Members"</p>	<p>Resolution Passed at 23rd Annual General Meeting of the Institution of Electrical Engineers Pakistan Held on 1st September, 1993.</p>

<p>Also, the following be added in this clause 10 (i) :-</p> <p>"The outgoing President, the Chairmen and Secretaries of Local Centers and the Hony Controller of Examinations, the Editor of Publications shall be Ex-officio Members of the Council".</p> <p>Sub-clause 10 (b) of Bye-Laws is also to be corrected accordingly.</p> <p style="text-align: center;">RESOLUTION NO. 2</p> <p style="text-align: center;">TERMS OF OFFICES OF OFFICE BEARERS</p> <p>It is hereby resolved that the following sentence is added to</p> <p>Clause 10 (iii) of the IEEP Constitution:</p> <p>"However, the same member who has held one of the offices, i.e. President. Vice President. Hony Secretary General, Hony Treasurer, Hony Joint Secretary, shall not be eligible for the same office until two terms have elapsed."</p> <p style="text-align: center;">RESOLUTION NO. 3</p> <p style="text-align: center;">CHANGE OF THE NAME OF THE INSTITUTION</p> <p>In view of the growing interest of Electronics in Electrical Engineering, it is hereby resolved that the name of the Institution be changed as INSTITUTION OF ELECTRICAL AND ELECTRONICS ENGINEERS PAKISTAN.</p>	
<p>CLAUSE & OF THE BYE-LAWS</p> <p>The house agreed to extend the existing term of the Office of the President and Vice President from the period between two consecutive annual General Meetings (one Year) to three Annual General Meetings (two years); after the expiry of the term, they shall ordinarily, not be eligible for the same office, until to terms of two years have lapsed. The house did not agree to extend the term of the office of the Hony Secy. General for a period from in between three consecutive Annual General Meetings (two years) to four consecutive Annual General Meetings (3 years)</p> <p>Addition-clause (a) of the Bye-Laws</p> <p>The House agreed that in case of out station transfer of a member or an office bearer of the Central Local Council, the sitting Central Local Council shall nominate the replacement for such vacancies by nomination for the remaining term.</p> <p>Addition-clause-13(a) of Bye-Laws</p> <p>The House agreed that in case any member of the Central Council irrespective of his/her office, it remains absent for three (3)</p>	<p>Extra Ordinary General Meeting (E.O.G.M) Held on 14th November, 1996.</p>


consecutive meeting without any sound reason and prior intimation of the reasons for not attending the meeting, the Central Local Council will be at liberty to consider replacement by nomination.

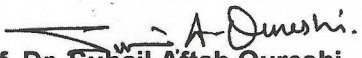
The requisite changes shall be affected in the Bye-laws with immediate effect accordingly.

In pursuance of the article 5 of the Constitution, the Central Council in its 279th meeting held on 28-11-1995 decided to induct the following changes in sub clause (i) of the clause-14 of the Bye-Laws captioned as "Terms of office of Ordinary Members of the Central Council".

CLAUSE-14(i)

The Term Of Office Of Ordinary Member Of The Central Council Shall Be For The Duration Of The Period Between Three (3) Consecutive Annual General Meetings, i.e. Two (2) Years.


Engr. Salis Usman
Honorary Secretary General


Engr. Prof. Dr. Suhail Aftab Qureshi
President

**THE INSTITUTION OF
ELECTRICAL AND ELECTRONICS ENGINEERS
PAKISTAN**

**CONSTITUTION
OF
THE INSTITUTION OF
ELECTRICAL AND ELECTRONICS ENGINEERS
PAKISTAN**

(Registered under Act XXI of 1860)

Approved in the General Meeting
held on 19-02-1971

Revised, Updated and Approved in
the General Meetings held during
1974,1979,1987,1990 and 1993, 1996.

Headquarters :
4 - Lawrence Road, Lahore - Pakistan



CONSTITUTION

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**CONSTITUTION
OF
The Institution of Electrical And Electronics
Engineers Pakistan**

1. NAME

The name of The Institution shall be "The Institution of Electrical and Electronics Engineers, Pakistan" hereinafter called The Institution.

2. LOCATION

The registered office of The Institution shall be situated at Lahore, Pakistan.

3. INTERPRETATION

In this Constitution and in the Bye-Laws unless the context otherwise requires, the terms shall have the same meaning as set out below, and the words imparting singular shall include plural and vice versa, and the words imparting masculine shall include the feminine and vice versa:-

- (i.) "Constitution" shall mean the Constitution of The Institution of Electrical and Electronics Engineers Pakistan (IEEEP will be the official abbreviated form).
- (ii.) "Electrical/Electronics Engineer" shall means to include any person engaged in one or more of the following types of professions:-
 - (a.) Power Engineering (including generation, transmission, distribution, traction etc).
 - (b.) Electronics Engineering.
 - (c.) Telecommunication Engineering.
 - (d.) Electrical Manufacturing Industry.
 - (e.) Electrical Maintenance, Construction and Contracting Industries.
 - (f.) Electrical Consulting Services.
 - (g.) Electrical Control Systems, Signalling and Computer Engineering.
 - (h.) Application of Electricity and Electronics to medical science, aircraft's, ships, automobiles, etc.
 - (i.) Study, teaching, research and development pertaining to any field of applied sciences of Electricity and Electronics.
 - (j.) Teaching of any branch of Electrical/Electronics Science, Engineering or Technology.



- (k.) Study, teaching and research in theoretical science of Electricity and Electronics.
- (L.) Any other field of engineering allied to the above. Similarly the term "Electrical/Electronics Engineering" shall mean to include all the fields stated above.
- (iii.) "Member" shall mean, all classes of the membership of The Institution that may have been duly admitted or elected as prescribed herein.
- (iv.) "By-laws" shall mean the Bye-laws of the Institution that may be framed under this constitution in the manner prescribed hereunder:

4. AIMS AND OBJECTS

The objects of The Institution shall be to promote the dissemination of knowledge of Electrical and Electronics Engineering and to improve the professional standard thereof and for these purposes especially:

- (i.) To invite from the Members, and others, written or oral communications relating to Electrical and Electronics Engineering, or subjects connected therewith and to receive, hear and discuss such communications at meetings of The Institution.
- (ii.) To print or otherwise reproduce and publish and to sell, lend and distribute any communications made to the Institution or any other papers, treatises, communications and publications of all sorts relating to Electrical and Electronics Engineering and any reports of the proceedings and accounts of the Institutions and for this purpose to cause translations to be made of any such papers, treatises or communications to illustrate any of the publications.
- (iii.) To lay down professional code of ethics and to make it mandatory for the Members of the Institution to abide by it in their professional conduct.
- (iv.) To promote and efficiency and usefulness of the Members by setting up a high standard of professional and general education and practical training in Electrical and Electronics Engineering.
- (v.) To promote, guide and co-operate in the education and training of those who wish to or are practising as Electrical and Electronics Engineers or as assistants to Electrical and Electronics Engineers or are interested in Electrical and Electronics Engineering or in subjects connected therewith.
- (vi.) To promote. Electrical and Electronics Engineering knowledge, research and invention by making grants or loans of money, books, apparatus, or other matters or things that may be required for this purposes.
- (vii.) To establish, acquire, carry on, control or advise with regard to colleges or other Electrical and Electronics or general educational organisations and institutions, where students and apprentices may obtain sound education and training in Electrical and Electronics Engineering on such terms as may be settled by the Institution.



- (viii.) To provide means of communication between the employers and professional members seeking appointment as Electrical and Electronics Engineers.
- (ix.) To foster co-ordination with similar institutions or bodies in other countries and engineering and technical institution and colleges in Pakistan or abroad for mutual benefit and for furthering the objects of the Institution.
- (x.) To advise the industry and the Government and commercial establishments connected with Electrical and Electronics Engineering on subjects thereto and advising them in matters concerning the professional practice.
- (xi.) To hold or promote exhibition of instruments, apparatus, machinery or other appliances connected with Electrical and Electronics Engineering.
- (xii.) Subject to the provisions of the Companies Ordinance 1984, to purchase, take on lease or exchange, hire or otherwise acquire any moveable or immovable property or any rights and privileges which the Institution may think necessary for the work of the Institution and so far as the law applicable may from time to time allow to sell, demise, let, exchange mortgage, dispose off any such property, rights or privileges aforesaid, provided that in any case in which the Institution shall take or hold any property which may be subject of any trust or waqf shall only deal with or invest the same in such manner as is allowed by the law applicable to such trusts or waqfs.
- (xiii.) To draw, make, accept, endorse and exchange promissory notes, bill of exchange, cheques and other negotiable instruments and to give guarantees.
- (xiv.) To borrow any money, required for the purposes of the Institution upon such terms and on such securities as may be determined and to invest the money of the Institution not immediately required for its purpose in or upon such investment, securities, property or bank deposits as may be thought fit, subject to such conditions (if any) and such conditions (if any) as may for the time being be imposed or required by law and subject to also as hereinafter provided.
- (xv.) To do such other acts and things as are incidental or conducive to the attainment of the above objects or any of them, provided that:
 - (a.) No portion of moneys, property or Income shall be paid or transferred directly by way of dividend, bonus or profit to any of its Members or their relatives.
 - (b.) No sale or mortgage, encumbrance or other disposition of any property, lands, tenements or hereditaments belonging to the Institution shall be made except with the approval and concurrence of the Members at a General Meeting.
 - (e.) The Institution shall not make any Bye-Laws or pass any resolution, whatsoever in opposition to the general scope and true intent of the Laws of Pakistan.
- (xvi.) Money property Income or any part thereof received by the Institution will be utilised solely for promoting its objects.



5. POWER TO FRAME BYE-LAWS AND REGULATIONS

The Central Council of the Institution, as described hereinafter, shall frame, and issue for compliance, such Bye-laws and the rules and regulations, from time to time, as may be necessary to conduct the affairs of the Institution. It is provided that no Bye-law, rule or regulation shall be framed which may be contrary or repugnant to the provision of the Constitution. Provided that all such Bye-laws, rules and regulations shall be in writing and shall come into force from the date as may be prescribed therein.

6. CLASSES OF MEMBERSHIP

- i. The Institution shall consist of the following classes of Members, who shall be entitled to the use of abbreviations indicated against each:-

Corporate Members:

- Honorary Fellows..... Hon.F. IEEEEP
- Fellows..... F. IEEEEP
- Members..... M. IEEEEP
- Associate Members..... A.M. IEEEEP

Non-Corporate Members:

- Companions..... Companion IEEEEP
- Graduates..... Grad. IEEEEP
- Associates.....;..... Associate IEEEEP
- Students.....-Student IEEEEP
- Affiliates..... Affiliate IEEEEP
- Subscribers..... Subscriber IEEEEP

7. FOUNDER MEMBERS

The following shall be deemed to be Founder Members provided they are admitted or elected, in accordance with the provision of the Bye-laws to the Institution before the first Annual General Meeting of the Institution:-

- (i.) The Electrical Engineers who sponsored the establishment of The Institution, and
- (ii.) The Members and Co-opted Members of the Ad-Hoc Committee.

The Founder Members shall have no special rights or privileges except that three of the surviving Founder Members will be allowed separate representation on the Council, as provided in the Bye-laws.

8. ADMISSION AND QUALIFICATION FOR MEMBERSHIP

- (i.) All members shall be admitted or elected to the Institution by the Central Council. The requirements and/or qualifications for admission and/or election to different classes of



membership, as described in article 6 above, shall be in accordance with the provisions of the Bye-laws, or such other rules, regulations or conditions as The Council, may from time to time prescribe.

- (ii.) The following shall be the minimum qualifications for admission or election to the respective classes of membership:-

Corporate Members:

Honorary Fellows:

An Honorary Fellow shall be:-

- (a.) A person who is distinguished by his own work in Electrical / Electronics Sciences or Engineering

OR

- (b.) A distinguished person whom the Institution desires to honour for services rendered to the Institution or whose association therewith is of benefit to the Institution.

The total number of Honorary Fellows shall not exceed ten at anyone time.

Fellows:

Every candidate for admission to the Institution as Fellow or for transfer from Member to Fellow shall produce evidence acceptable to the Central Council, that he:

- (i.) is at least 40 years of age and
- (ii.) Possesses a B.Sc degree in Electrical/Electronics Engineering, or an equivalent qualification recognised by the Institution.
- (iii.) has at least 15 years of recognised experience in Electrical/Electronics Engineering profession and
- (iv.) is holding position of higher responsibility and has attained eminence in Electrical/Electronics Engineering profession

OR in a very special case

- (v.) Has made extra-ordinary contribution to the cause of the Institution of Electrical and Electronics Engineers, Pakistan, which is to be determined by the Central Council.

Members:

Every candidate for election or transfer to the class of members shall satisfy the Central Council that he fulfils the following conditions:-

- (i.) is at least 32 years of age



- (ii.) possesses a B.Sc in Electrical or Electronics Engineering or an equivalent qualification, recognised by the Institution.
- (iii.) Has at least 8 years recognised professional experience and has made some contribution to the Electrical/Electronics Engineering profession. (Two years experience will be counted towards Master's Degree in Electrical/Electronics Engineering and additional one year for a Ph.D)

Associate Members:

Every candidates for election or transfer to the class of Associate Member shall satisfy the Central Council that he:

- (i.) Possesses a B.Sc degree in Electrical/Electronics Engineering or an equivalent qualification recognised by the Institution.
- (ii.) has at least 2 years experience in the practice of Electrical/Electronics Engineering (Two years experience not required in case of Post Graduate qualification).

Non-Corporate Members:

Companions:

Every candidates for election to the class of Companions shall not be less than 35 years of age and shall be a person who being an Electrical or Electronics Engineer by profession, satisfies the Council that he has rendered valuable services to Electrical or Electronics Engineering in the field of Commerce, Finance, Law or Science or is so connected with the application of electricity or Electronics that his admission as a "Companion" would be conducive to the interest of the Institution.

Graduates:

Every candidate for election as graduate or transfer from the class of Students to the class of Graduates shall produce evidence to the satisfaction of the Central Council that:

- (a.) he has followed, as a bonafide student, a course of studies in Electrical/Electronics Engineering at a University or College recognised by the Council and has been awarded a degree of B.Sc Electrical/Electronics Engineering after completion of such course.
- (b.) he has passed the Graduateship examination of the Institution.

Associates

Every candidate for election or transfer to the class of Associates shall be at least 26 years of age and shall have at least 3 years education at a recognized Polytechnic or equivalent Technical Institution leading to a diploma acceptable to the Council and further that he has at least 5 years experience as Electrical or Electronics Engineer or has been associated for that period with any branch of Electrical or Electronics Engineering.



Students

Every candidate for election to the class of Students shall have attained the age of 17 years and shall satisfy the Central Council that:-

- (a.) he is qualifying himself for the profession of Electrical/Electronics Engineering or is being trained as such:

OR

- (b.) he has after matriculation with Science passed an examination of Student Membership prescribed by the Council or such other examination as may be considered equivalent thereto by the Council or may have any exempting qualifications therefrom:

Affiliates:

Every candidate for admission to the Institution as Affiliate shall be:-

- a. holding a degree in Engineering/Technology from a recognized University other than Electrical or Electronics.
- b. an Institution or Society whose occupation or activities are connected with Electrical Electronics Science or Engineering.

Subscribers:

The Central Council at its discretion may admit as a Subscriber, industrial or commercial establishment. Department of Government or public Body connected with the field of Electrical or Electronics Engineering. A Subscriber Member shall be entitled to depute a representative to attend a General Meeting/Convention.

An application for admission as a Subscriber shall be proposed by one Corporate Member and seconded by at least another Corporate Member.

9. CESSATION OF MEMBERSHIP

A person shall cease to be a Member of the Institution when he:

- (i.) submits his resignation in the prescribed manner to the Central Council and the Central Council accepts the same, or
- (ii.) is found guilty by the Central Council, of professional misconduct in respect of the code of conduct that may be prescribed by the Central Council from time to time, or;
- (iii.) is expelled from the Institution by the Central Council for violation of Bye-Laws, rules, regulations and other conditions or any part thereof, that may be in force from time to time, or;



- (iv.) is adjudicated to be a bankrupt, or is convicted of any indictable offence by a court of law, or;
- (v.) has become of unsound mind or has been declared to be a lunatic.

It is provided that if provisions of sub-clauses (ii) and (iii) above apply then the Central Council shall call upon the Member, in writing, to clarify and/or explain his position before communicating its decision to the Member regarding cessation of his membership.

10. THE CENTRAL COUNCIL

- (i.) The Central Council shall consist of the following:-

The President

The Immediate Past President

Two Vice Presidents, one represented from Karachi Centre.

The Honorary Secretary General.

The Honorary Treasurer.

The Honorary Joint Secretary, and

33 Ordinary Members consisting of:-

3 Fellow Founder Members/Senior-most Fellows 30 Members, elected from various classes of Corporate Members as follows:

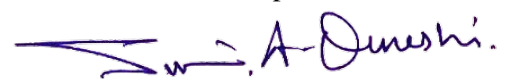
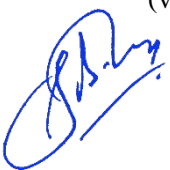
10 Fellows

12 Members

8 Associate Members.

The outgoing President, the Chairmen and Secretaries of Local Centres and the Honorary Controllers of Examination, The Editor of Publications shall be Ex-officio Members of the Council.

- (ii.) The aforementioned Members of the Central Council shall be from various classes of membership as may be prescribed in the Bye-laws, provided that all the Central Council Members shall be from amongst the Corporate Members only.
- (iii.) The office bearers and Ordinary Members of the Central Council shall be elected in the manner prescribed in the Bye-laws, and shall hold office for the duration prescribed in the Bye-Laws. However, the same member who has held one of the offices, i.e. president. Vice President, Hony. Secretary General, Hony, Joint Secretary, shall not be eligible for the same office until two terms have elapsed.
- (iv.) The Honorary Secretary General shall always function from the place where the Registered Office of the Institution may be located,
- (v.) All the property of the Institution, whether movable or immovable, and all other assets of whatsoever nature shall vest in the Institution, and shall be under the control and management of the Central Council on behalf of the Institution. It is, however, provided that



no property of the Institution shall be" sold or otherwise disposed off without obtaining approval for the same in a Special General Meeting specially called for the purpose.

- (vi.) The Central Council may delegate requisite powers to its office bearers or any other Members of the Institution to enable the delegated office bearers or the Members to perform such duties as the Central Council may entrust them from time to time, whether through incorporation of the same in the Bye-laws or otherwise.
- (vii.) The Central Council shall meet from time to time and shall follow the rules of business as provided in the Bye-laws.

11. THE OFFICE BEARERS

- (i.) The Institution shall have the following office bearers:
 - President
 - Two Vice President
 - Honorary Secretary General
 - Honorary Treasurer and
 - Honorary Joint Secretary
- (ii.) All the office bearers shall, for the time being, be Honorary. It is, however, provided that the Central Council may pay to its office bearers such expenses as they may have incurred in discharging their duties.
- (iii.) The Central Council shall from time to time allocate duties and responsibilities to the office bearers whether through incorporation of the same in the Bye-laws or otherwise. The office bearers shall perform such duties in the manner prescribed by the Central Council and shall be responsible to the Central Council.

12. INTERIM MANAGEMENT OF THE AFFAIRS OF THE INSTITUTION

Till such time as The Central Council and office bearers of the Institution are duly elected and assume office in the manner prescribed herein and in the Bye-laws, all the affairs, whatsoever, of the Institution shall be managed and controlled by the Ad-Hoc committee, and on retirement of the Ad-Hoc committee, by the Interim Council.

N.B.:- The "Ad-Hoc Committee" referred to herein means the Committee of the Electrical Engineers who sponsored the Institution'. The "Interim Council" means the Council nominated by the President elected by the first Convention of the Electrical Engineers held in Lahore from 24th to 26th October, 1969.

13. VOTING BY THE MEMBERS

- (i.) Voting, wherever it may be prescribed in the Bye-laws, may either be by show of hands or by ballot. In either case a member may cast his vote in the manner prescribed in the Bye-laws.
- (ii.) Every Member shall have only one vote irrespective of the procedure of voting.



14. MEETINGS AND CONVENTIONS

- (i.) The Institution may hold Meetings and/or Conventions which shall be any of the following nature:
Ordinary Meetings.
Annual General Meetings.
Special General Meetings.
Extra-Ordinary General Meetings.
Annual Conventions, and
Special Conventions.
- (ii.) The purpose, rules of business and the quorum in respect of each of the Meetings described above shall be as prescribed in the Bye-laws.
- (iii.) It is provided that in no case more than fifteen (15) months shall elapse between one Annual General Meeting and the next.

15. AMENDMENTS TO THE CONSTITUTION

- (i.) Amendment to the Constitution shall be proposed and carried out by a simple majority vote only in the Annual General Meetings, Special General Meetings or Extra-Ordinary General Meetings.
- (ii.) Notwithstanding any provision of the Bye-laws an amendment to the Constitution may be proposed either by the Central Council or by at least ten Corporate Members under their joint signatures, by submitting the same to the Central Council in writing. In either case the Central Council shall circulate the proposed amendment to all the Corporate Members and shall fix a General Meeting, or a special General Meeting giving at least 30 (thirty) days notice.
- (iii.) The quorum of the General Meeting and rules of business shall be as prescribed in the Bye-laws.
- (iv.) It is provided that the first draft of the Constitution that may be presented by the Interim Council or the Central Council, may be adopted or amended before adoption by simple majority of the voting members present in the General Meeting in which the draft Constitution may be presented. Once the Constitution, whether amended or otherwise, is adopted, then procedure laid down in sub-paras i,ii and iii above shall apply.
- (iv.) No change in constitution & Bye-laws of The Institution will be made without the prior approval of the Central Board of Revenue or Federal Government, as the case, may be, in case approval is accorded u/s 47 (1) (d) of the Income Tax Ordinance, 1979.

16. LOCAL CENTRES/BRANCHES/DIVISIONS/GROUPS

- (i.) The Central Council may at its discretion, and upon receipt of a request to the effect, from not less than fifteen (15) Members residing in an area, create a Local Centre or Branch



Division or the Institution in such area to further the objects of the Institution by holding meetings of otherwise. The organization and working of such Local Centres/Branches/Divisions shall be in accordance with the provision of the bye-laws.

- (ii.) The Council may also create specialized "Groups" for the furtherance of the special subjects such as Electronics, power. Computer Technology etc.. These "Groups" shall be established and shall work in accordance with the provisions of the Bye-laws.
- (iii.) The Central Council shall have the power to dissolve a Local Centre/Branch/Division or a "Group", at its discretion.

17. FEES AND SUBSCRIPTIONS

The entrance fee, transfer fee, subscription of Corporate Member and Non-Corporate Members and all fees in connection with the examinations (when held) shall be as prescribed in the Bye-laws from time to time.

18. INDEMNITY

Every Member of the Central Council or any person (whether an office bearer of the Institution or not), employed by the Institution as Auditors may, at the absolute discretion of the Central Council, be indemnified out of the funds of the Institution against all liabilities incurred by him as such Member, office bearer or Auditor, in any proceedings whether civil or criminal in which judgement has been given in his favour or in which he has been acquitted by virtue of which relief has been granted to him by the Court.

19. ACCOUNTS AND AUDIT

- (i.) The Central Council shall cause proper books of accounts to be kept in respect of all sums of money received and spent by the Institution in accordance with the provisions of the Bye-laws and shall get them audited, by a Chartered Accountant, at the end of each financial year before the holding of Annual General Meeting.
- (ii.) The accounts of the funds of the Institution shall be maintained in a schedule bank and shall be operated as prescribed in the Bye-laws.

20. DIPLOMAS AND CERTIFICATES

The Central Council may frame rules for holding of examinations and issuing of diplomas or certificates to the successful candidates, as and when the Central Council may deem necessary.

21. SEAL

- (i.) The Central Council shall have a common seal which shall be affixed on all such documents and in the manner as prescribed in the Bye-laws.
- (ii.) The seal shall remain in the custody of the Honorary Secretary General or as may be prescribed by the Council.



21-A UTILIZATION & INVESTMENT OF MONEYS

Money not utilised or set apart will be restricted upto 25% of the income including donations made to it or Rs. ten thousand whichever is less. The amount so in excess of the said limit will be invested in Government Securities, or in NIT units under intimation to the Commissioner, in case the approval is accorded Under Section 47 (1) (d) of the Income Tax Ordinance, 1979.

22. DISSOLUTION OF THE INSTITUTION

In case of the dissolution of the Institution, its assets shall be transferred to some other institution/organization having similar aims and object and which is also approved under Section 47(1)(d) of the Income Tax Ordinance 1979.



**THE INSTITUTION OF
ELECTRICAL AND ELECTRONICS ENGINEERS PAKISTAN**

**BYE - LAWS
OF
THE INSTITUTION OF ELECTRICAL AND ELECTRONICS
ENGINEERS PAKISTAN**

Approved in the General Meeting
held on 19.02.1971

Revised, Updated And Approved in
The General Meetings held during
1974, 1979, 1987, 1990 And 1993.
Includes Revisions by Central Council upto November 22, 1995.

Headquarters:

4-LAWRENCE ROAD, LAHORE - PAKISTAN



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**BYE - LAWS
OF
THE INSTITUTION OF ELECTRICAL AND ELECTRONICS
ENGINEERS PAKISTAN**

1. NAME AND REGISTERED OFFICE

The name of The Institution shall be “THE INSTITUTION OF ELECTRICAL AND ELECTRONICS ENGINEERS PAKISTAN” hereinafter called The Institution. The registered office, called Headquarters of The Institution, shall be located at Lahore, Pakistan.

2. INTERPRETATIONS

In these Bye-Laws, which shall be read in conjunction with the Constitution, unless the context otherwise requires the terms shall have the same meaning as set out below, and words imparting singular shall include the plural and vice-versa, and the words imparting persons shall include bodies corporate.

Unless there be something repugnant to or inconsistent with the subject or context:-

- (a) 'The Institution' Shall mean 'THE INSTITUTION OF ELECTRICAL AND ELECTRONICS ENGINEERS PAKISTAN'.
- (b) 'The Constitution' shall mean the Constitution of The Institution of Electrical and Electronics Engineers Pakistan.
- (c) 'The Council' shall mean the Central Council of The Institution of Electrical and Electronics Engineers Pakistan duly constituted under these Bye-Laws.
- (d) 'The Council Members' shall means the members of the Central Council of The Institution of Electrical and Electronics Engineers Pakistan.
- (e) 'Corporate Member' shall mean the member of The Institution of Electrical and Electronics Engineers Pakistan so elected under these Byes-Laws.
- (f) 'The President' shall mean the President of The Institution of Electrical and Electronics Engineers Pakistan.
- (g) The 'Vice-President' shall mean the Vice-President of The Institution of Electrical and Electronics Engineers Pakistan.
- (h) 'The Hony. Treasurer' shall mean the Hony. Treasurer of The Institution of Electrical and Electronics Engineers Pakistan.
- (i) 'The Hony. Secretary General' shall mean the Hony. Secretary General of The Institution of Electrical and Electronics Engineers Pakistan.



- (j) 'The Bye-Laws' shall mean the Bye-Laws of The Institution of Electrical and Electronics Engineers Pakistan framed and for the time being having effect, in accordance with the Constitution.
- (k) 'Month' shall mean a calendar month. (l) 'Financial Year' shall mean the twelve months ending 31st December.
- (m) 'Local Centre' shall mean a Local Centre of The Institution of Electrical and Electronics Engineers Pakistan as constituted under these Bye-Laws.
- (n) 'Local Council' shall mean the Council of a Local centre of The Institution of Electrical and Electronics Engineers Pakistan.
- (o) 'Meeting' shall mean a meeting of the corporate members of The Institution whether Annual, Ordinary or Extra Ordinary called and constituted and any adjourned meeting thereof.
- (p) 'Term' shall mean the period between two consecutive Annual General Meetings of The Institution.
- (q) 'Seal' shall mean the seal of The Institution of Electrical and Electronics Engineers, Pakistan.
- (r) "Election Commission." shall mean the Chief Election Commissioner together with three corporate members appointed by the council as members of the Election Commission.
- (s) "Postal Ballot" shall mean ballot sent to voters and received from him through mail.

3. MEMBERSHIP

The Institution shall consist of the following classes of Member, who shall be entitled to the use of the abbreviations indicated against each:-

Honorary Fellows.....	Hon. F. IEEEEP
Fellows.....	F.IEEEPP
Members	M. IEEEEP
Associate Members.....	A. M. IEEEEP
Companions	Companion IEEEEP
Graduates	Grad. IEEEEP
Associates	Associate IEEEEP
Students.....	Student IEEEEP
Affiliates	Affiliate IEEEEP
Subscribers.....	Subscriber IEEEEP

Of these, Honorary Fellows, Fellows, Members and Associate Members shall be classified as Corporate Member and others as Non-Corporate Members.

The members of the several classes referred to in the Constitution and such other persons who shall be admitted in accordance with these Bye-Laws and none other shall be the Members of The Institution and shall be entered in the register as such.

The rights and Privileges of every Member of any class shall be personal to himself and shall not be transferable or transmissible by his own act or by operation of law.

All persons seeking admission to The Institution in any class of membership shall fill in and sign the application form prescribed in that behalf and exhibited in the schedules hereto or such forms to the like effect as may be prescribed by the Central Council from time to time.

4. QUALIFICATIONS FOR ADMISSION TO THE INSTITUTION

Corporate Members

Honorary Fellows:

An Honorary Fellows shall be:-

- (a) A person who is distinguished by his work in Electrical/Electronics Science or Engineering.

OR

- (b) A distinguished person whom The Institution desires to honour for services rendered to The Institution or whose association therewith is of benefit to The Institution.

The total number of Honorary fellows shall not exceed ten at anyone time.

Fellows:

Every candidate for admission to The Institution as Fellow or for transfer from Member to Fellow shall produce evidence acceptable to the Central Council that he:

- (i) is at least 40 years of age and
- (ii) Possesses a B.Sc. degree in Electrical Engineering, or an equivalent qualification recognised by The Institution.
- (iii) has at least 15 years recognised experience in Electrical/Electronics Engineering Profession.
- (iv) is holding position of higher responsibility and has attained eminence in Electrical/Electronics Engineering profession.

OR in a very special case

has made extra-ordinary contribution to the cause of The Institution of Electrical and Electronics Engineers, Pakistan, which is to be determined by the Central Council.

Members:

Every candidate for election or transfer to the class of Members shall satisfy the Central Council that he fulfils the following conditions:-



- (i) is at least 32 years of age.
- (ii) possesses a B.Sc degree in Electrical or Electronics Engineering or an equivalent qualification recognized by The Institution.
- (iii) has at least 8 years recognised professional experience and made some contribution to the Electrical Engineering profession (Two years experience will be counted towards Master's degree in Electrical/Electronics Engineering and one year for a Ph.D).

Associate Member:

Every candidate for election or transfer to the class of Associate Member shall satisfy the Central Council that he:

- (i) possesses a B.Sc Degree in Electrical/Electronics Engineering or an equivalent qualification recognised by The Institution.
- (ii) has at least 2 years experience in the practice of Electrical/Electronics Engineering. (Two years experience not required in case of Post Graduate qualification).

Non-Corporate Members:

Companions:

Every candidate for election to the class of 'Companions' shall not be less than 35 years of age and shall be a person who not being an Electrical or Electronics Engineer by profession, satisfies the Council that he has rendered valuable services to Electrical or Electronics Engineering in the field of Commerce, Finance, Law or Science or is so connected with the application of electricity or Electronics that his admission as a "Companion" would be conducive to the interest of The Institution.

Graduates:

Every candidate for election as Graduate or transfer from the class of Students to the class of Graduates shall produce evidence to the satisfaction of the Central Council that:

- (a) he has followed, as a bonafide student, a course of studies in Electrical/Electronics Engineering at a University or College recognised by the Council and has been awarded a degree of B.Sc Electrical/Electronics Engineering after completion of such course.

Associates:

Every candidate for election or transfer to the class of Associates shall be at least 26 years of age and shall have at least 3 years education at a recognized Polytechnic or equivalent Technical Institution leading to a diploma acceptable to the Central Council and Further that he has at least 5 years experience as Electrical or Electronics Engineer or has been associated for that period with any branch of Electrical or Electronics Engineering.

Students:

Every candidate for election to the class of Students shall have attained the age of 17 years and shall satisfy the Central Council that:



- (a) he is qualifying himself for the profession of Electrical/Electronics Engineering or is being trained as such:

OR

- (b) he has after matriculation with science passed an examination of. Student Membership prescribed by the Central Council or such other examination as may be considered equivalent there to by the Central Council or may have any exempting qualifications therefrom.

Affiliates:

Every candidate for admission to The Institution as Affiliate shall be:

- (a) holding a degree in any discipline of Engineering Technology other than Electrical/Electronics from a recognized University.
- (b) an Institution or Society whose occupation or activity is connected with Electrical or Electronics Engineering.

Subscribers:

The Central Council at its discretion may admit as a Subscriber any Industrial or Commercial establishment, Department of Government or Public Body connected with the field of Electrical or Electronics Engineering. A subscriber Member shall be entitled to depute a representative to attend a General Meeting/Convention.

An application for admission as a Subscriber shall be proposed by one corporate Member and recommended by at least another Corporate Member:

5. QUALIFICATIONS OF OFFICE BEARERS

The Office Bearers of The Institution shall have the following qualifications:

- (a) President: The President shall be a Fellow not less than 50 years of age who has obtained eminence in the profession of Electrical or Electronics Engineering. He shall be chosen from amongst those who are or have been Members of the Central Council or Chairman of Branches, Divisions or Local Centres. While nominating a Fellow for election as President, the Central Council shall give due consideration to the services rendered by him to The Institution.
- (b) Vice President: The Vice President shall be a Fellow and he shall be chosen from amongst those who are or have been Members of the Council or Chairmen of branches, Divisions, or Local Centres. The services rendered by him to The Institution shall be taken into consideration.
- (c) Honorary Secretary General: The Honorary Secretary General shall be at least a Corporate Member who is serving or has served on the Central Council and has administrative and organizing experience.



- (d) **Honorary Treasurer:** The Honorary Treasurer shall be at least a Corporate Member preferably with experience suitable for the office.
- (e) **Honorary Joint Secretary:** The Honorary Joint Secretary shall be a Member, with some suitable office experience.

6. TERMS OF OFFICE OF THE OFFICE-BEARERS

The President and Vice-President shall ordinarily hold office for the period between two consecutive Annual General Meetings. They shall, not be eligible for the same office until two terms have lapsed.

The Honorary Secretary General, Honorary Joint Secretary, and the Honorary Treasurer shall hold office for the period between three consecutive Annual General Meetings. They shall, however, be eligible for re-election provided that no person shall hold any of these offices for more than two such consecutive periods.

7. TAKING OVER AND VACATION OF OFFICE

The President, Vice President, Honorary Secretary General and Honorary Treasurer shall relinquish office at the end of the Annual General Meeting on the expiry of their respective term of office but the incoming Honorary Secretary General shall officially take over charge of the office within 15 days from the date of the close of the Annual General Meeting, from the outgoing Honorary Secretary General who shall hand over the charge within the said period.

8. CASUAL VACANCIES OF OFFICE-BEARERS

The Central **Council** may fill up any vacancy or vacancies from among the Central Council Members, for the office of the President, Vice President, Honorary Secretary General and the Honorary Treasurer.

9. DUTIES OF OFFICE-BEARERS

- (a) **President:** The President shall preside over all Council Meetings, General Meetings and the Conventions. He shall have the right of a casting vote.
- (b) **Vice-President:** The Vice President shall discharge the functions of the President in the absence of the President with the same powers as are exercisable by the President.
- (c) **Honorary Secretary General:** The Honorary Secretary General shall be responsible for the running of the Head Office and as such he shall be directly incharge thereof. He shall, however, have the power, if necessary, to entrust any part of his normal duties to an\ other officer working under him. The overall responsibility shall in any case remain with him.
 - (i) Until otherwise determined by the Central Council and subject to their control, supervision and guidance, the Honorary Secretary General shall have charge of the correspondence, proceedings of the Central Council and General Meetings, elections, documents and deeds and records of The Institution and for the due discharge of duties and responsibilities, as laid down in the Constitution and Bye-laws. He shall lake such steps in the interest of The Institution as he may deem expedient and necessary in his



own individual judgment or in consultation with the President or other Office Bearers or in compliance to any order of the Central Council, and shall exercise all powers to discharge the duties laid down by and incidental to the enforcing of the Constitution and Bye-laws thereof.

- (ii) He shall prepare the Annual Report of The Institution, in consultation with the different Standing Committees, on the activities of The Institution and review the problems of the profession and place them before the Central Council at least two months ahead of the Annual General Meeting. This report shall be printed and circulated among Corporate Members two weeks before the Annual General Meeting.
 - (iii) He shall circulate among Member, notices and other information.
 - (iv) He shall enforce, supervise and control the work of all the staff placed under him and assign duties to them to achieve greater efficiency.
 - (v) He shall grant leave to the staff, maintain their individual service records and disburse salary and allowances and recommend increments.
 - (vi) He shall have the authority to incur contingent expenses pertaining to office requirements upto Rs: 2000 at a time subject to availability of funds. The yearly expenditure must be limited to the budgetary provision under the head "Contingencies". For any single item of expenditure exceeding the above amount concurrence of the President shall be obtained.
 - (vii) He shall represent The Institution for all purposes, whenever an occasion arises, before the Court of Justice in any suit of proceedings instituted by or against The Institution but shall not be competent to compromise any suit or proceedings without the prior sanction of the Central Council.
 - (viii) He shall have the right of initiating and taking all such measures which are deemed to be necessary in urgency to maintain administration or in furtherance of the objects of The Institution or conducive to the interests but shall obtain formal approval thereto in the first meeting of the Central Council held thereafter.
 - (ix) He shall keep the Central Council informed of the position of realization of subscription and other dues at each Central Council Meeting and shall bring the general financial position of The Institution to the notice of the Central Council in all its meetings.
- (d) **Honorary Treasurer:** He shall maintain the accounts of all income and expenditure of The Institution and shall deposit all money received in cash or by cheques, in favour of The Institution, in the bank and shall ordinarily operate the bank accounts jointly with the President unless otherwise ordered by the Central Council.
- (e) **Honorary Joint Secretary:** He shall supervise maintain records of all applications for membership and the subsequent proceeding of all such applications.
- (i) He shall assist the Honorary Secretary General in his work and shall perform all such duties as may be assigned to him by Honorary Secretary General.



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- (ii) He shall supervise the work of maintaining record of all applications for membership and the subsequent processing of all such applications.
- (iii) He will keep and maintain close liaison with members of The Institution to apprise them of the activities of The Institution.
- (iv) He shall organise campaign for enrolment of members.

10. THE CENTRAL COUNCIL

The Central Council of The Institution shall comprise:

- (a) the Office bearers viz.
 - (i) The President
 - (ii) The Immediate Past President
 - (iii) Vice-President
 - (iv) Vice -President (south)
 - (v) The Honorary Secretary General,
 - (vi) The Honorary Treasurer and
 - (vii) The Honorary Joint Secretary

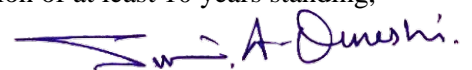
AND

- (b) Thirty-three Corporate Members consisting of
 - (i) Three Fellow Founder Members/Senior-most Fellows
 - (ii) Thirty Members, elected from various classes of Corporate Members as follows:
 - 10 Fellows
 - 12 Members
 - 8 Associated Members

The outgoing President and the Chairmen and secretaries of Local Centres and the Honorary Controller of Examinations, the Editor of Publications shall be Ex-Officio Members of the Central Council.

11. ELECTIONS

- (i) An Election Commission shall be appointed by the sitting council each year to conduct elections of the Central & Local Councils.
- (ii) The Election Commission shall comprise of a Chief Election Commissioner and three members.
- (iii) Chief Election Commissioner shall be a fellow of The Institution of at least 10 years standing,



preferably a past president.

- (iv) Member of the Election Commission shall be from among the corporate members of The Institution-with a standing of not less than 10 years.
- v) The Election shall be held in accordance with 'Rules for the Election of Council of The Institution of Electrical and Electronics Engineers Pakistan,"
- (vi) Election shall be held by postal balloting. Postal ballots shall be dispatched at least 15 days before they are due to be received.

12. NOT USED

13. CASUAL VACANCIES OF MEMBERS OF THE CENTRAL COUNCIL

Casual vacancies among the Ordinary Members of the Central Council may be filled by the Central Council by nomination.

14. TERMS OF OFFICE OF ORDINARY MEMBERS OF THE CENTRAL COUNCIL

- (i) The term of office of Ordinary Members of the Central Council shall be for the duration of the period between two consecutive Annual General Meetings.
- (ii) No member shall be eligible for election as Ordinary Member of the Central Council for more than two consecutive terms. Except for the founder fellows, till such time they are available after which the vacancy (ies) shall be filled in from amongst the senior-most fellows, preferably past president.
- (iii) The retiring President shall retain a seat in the Central Council as immediate Past President during the presidential term of office immediately following his own.
- (iv) Any cases of doubt or difficulty regarding the eligibility of office or service on the Central Council or retirement therefrom shall be decided by the Central Council.
- (v) A Member of the Central Council ceases to be on the Central Council in any of the following event:-
 - (a) if he becomes bankrupt.
 - (b) if he has become in-sane.
 - (c) if he resigns his office by writing under his hand addressed to the Honorary Secretary General.
 - (d) if he ceases to be a Member of The Institution.
 - (e) **if he** be prohibited by his employers.
 - (f) if he is removed from his office in pursuance to the provisions of these Bye-Laws.



15. PROCEEDINGS, POWER AND DUTIES OF THE CENTRAL COUNCIL

- (i) The Central Council may appoint Committee or Sub-Committees chosen from its own Members and or other Corporate Members. A Committee so appointed shall be designated Committee of the Central Council. The Council may prescribe any power to Committees or Sub-Committees so appointed.
- (ii) The Central Council may, upon receipt of request to that effect from any Society with objects kindred to those of The Institution, arrange for the union, alliance or incorporation of such Society with The Institution and may also, if it thinks fit, remit or reduce the entrance fee of the members of such society at the time of the union, alliance or incorporation, provided that no such union, alliance or incorporation shall be effective unless it is sanctioned by a Special General Meeting of the Corporate Members held for the purpose.

16. SESSIONS AND MEETINGS

- (i) **The Meetings of The Institution shall be as follows:-**
 - (a) Ordinary Meetings for the reading and discussion of papers on Electrical/Electronics and allied subjects and for lectures and discussions on those subjects.
 - (b) Annual General Meeting shall be held within 12 to 15 months of the preceding such Meeting. In the Annual General Meeting the accounts of the preceding year shall be presented for approval and other business of The Institution shall be transacted and elections of the Office Bearers and Members of the Central Council where necessary shall be announced.
 - (c) Special General Meeting shall be held for discussing and taking decisions on specially important issues requiring approval of the general body of Corporate Members, Companions and Subscribers.
 - (d) Extra-Ordinary General Meetings shall be convened when there are issues requiring immediate and urgent attention and/or decisions of the general body of Corporate Members, Companion and Subscribers.
- (ii) The Corporate Members, Companions and Subscribers alone shall be competent to vote at the meetings specified in (b) (c) and (d) above. For the purpose of this Bye-Law, all Members of the Central Council shall be deemed to be Corporate Members.
- (iii) A Special General Meeting of Corporate Members, Companions and Subscribers may be called at any time by the Central Council for any specific purpose relating to the requisition in writing, ten Corporate Members, Companions or Subscribers specifying the general nature of the business proposed to be transacted.



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17. QUORUM

The quorum of the Annual, Special and Extra-Ordinary General Meetings shall be 75 Corporate Members. In case of lack of quorum the meeting shall be adjourned to be held at the same place and time on the following day and the proceedings of this latter meeting shall be valid even though there is lack of quorum.

(a) The quorum of a meeting of the Central Council of The Institution shall not be less than 4 or one-third of the total number of members of the Central Council whichever is greater.

18. PROCEEDINGS AT MEETINGS

The instrument appointing a proxy shall be in writing under the hand of the Appointee or his Attorney, and shall as nearly as circumstances admit be in the form or to the following effect.

"I.....of.....being a Corporate Member of The Institution hereby appoint Mr..... of.....or failing him Mr.....of.....as my proxy at the Annual/Special/Extra-Ordinary General Meeting of The Institution to be held on the.....day of.....19 and at any poll held in connection herewith.

Witness my hand this day of 19

(Signature)

(Membership No.)

REVENUE
STAMP OF
25 PS.

19. PUBLICATION OF PROCEEDINGS

No report of the proceedings at any meeting of The Institution or of the Local Centre or of the Branches or Divisions or of the Professional Groups shall be taken or published except with the prior written consent of the Central Council.

20. LOCAL CENTRES

The Central Council may, at their discretion, upon receipt of a request to that effect from a sufficient number of Corporate Members, resident in any district create a Local Centre of The Institution in such a district for the holding of regular meetings, for the reading of papers and for discussions on electrical/Electronics subjects. The Central Council shall have the power to dissolve any such Local Centre at any time if it considers it deviating from the aims and objective of The Institution. Each Local Centre shall be constituted, and its affairs shall be carried on in accordance with the rules and regulations to be laid down from time to time by the Central Council.

21. DIVISIONS/BRANCHES/GROUPS

The Central Council may at their discretion, create one or more Divisions/Branches/Groups of The Institution, for fostering such branches of Electrical/Electronics science and Engineering as they shall specify, by the holding of meeting for the reading of papers and for discussions on technical subjects and by such other means as the Central Council shall deem fit, and the Council shall have the power to dissolve any Division/Branch/Group at any time. Each Division/Branch/Group shall be constituted and its affairs shall be carried on in accordance with the rules and regulations to be laid down from time to time by the Central Council.

22. COPYRIGHT

Every paper presented to The Institution, and accepted for reading or for publication in full or in abstract, and every paper read before The Institution or a Local Centre/Division/Branch or a Professional Group thereof and the copyright therein, shall be the property of The Institution. A copyright form is attached with these bye-laws as also the authors guide. The Central Council in such cases as they may think fit, shall have the power to release or surrender the copyrights therein. The right of publishing all such papers and the reports of the proceedings and discussions at meetings of the Local Centres/Divisions/Branches or of the Professional Groups thereof shall be reserved to the Central Council who may, as they think fit, give their consent to publication in approved cases.

23. PAYMENT OF SUBSCRIPTIONS

All subscriptions become payable on the 1st day of January in each calendar year in advance to The Institution direct and not to or through a Local Centre/Division/Branch and the first subscription of each Fellow, Member, Associate Member, Companion, Graduate, Student, Associate, Affiliate and Subscriber shall date from the 1st day of January provided preceding his election or admission as the case may be and shall entitle him to all publications of The Institution published on or subsequent to that 1st day of January provided that if a member be elected or admitted as the case may be after the last day of December in any year, he shall only be entitled to publications published on or after the date of his election or admission.

24. PAYMENT IN INSTALMENTS

Any Corporate Member may instead of paying his subscriptions annually tender to the Honorary Secretary General an order to a bank to pay the amount of his second or subsequent annual subscriptions by equal monthly, quarterly or half-yearly payments. Payments other than annual shall not be accepted by The Institution in any other form. Such periodical payments are concessionary only and shall in no way affect the liability of the person so paying for the remainder of the annual subscriptions in the event of his resignation or expulsion before he shall have completed payment of the full annual subscription dues.

25. COMPOSITION FEES

(i) Any Corporate Member whose subscription is not in areas may compound for future annual subscriptions by a single payment depending on his age at the time in accordance with the table appearing later on. On transfer from one class of membership to another he may similarly compound by paying the difference between the compounding fee for fellow, Member or associate Member at the age of transfer. The table of composition fee appended to the Bye-Laws shall be liable to revision from time to time as deemed advisable by the Central Council on Actuarial advice and without notice, but such alterations shall in no way affect payments on dates antecedent thereto.

(ii) A Fellow, Member, Associate member or Affiliate who has notified the Honorary Secretary General that he has retired from active service and attained the age of sixty may not be required to pay subscriptions provided that he pays a sum of Rs: 20 per annum for which he shall receive copies of the Publication of The Institution.



26. **RESIGNATION**

Every person elected or admitted to The Institution in any class of membership shall be liable for the payment of his annual subscription until he shall have signified in writing to the Honorary Secretary General his desire to resign, having previously paid all arrears, or until he has forfeited his right to remain in or be attached to The Institution, provided that a letter or resignation may with the consent of the Central Council be cancelled at the request of the sender within six months of its receipt by the Honorary Secretary General on payment of all sums for which he would have been liable had his connection with The Institution not been interrupted, and he shall thereupon recover all his former rights and privileges without re-election or re-admission. As subscriptions are payable in advance on the 1st day of January each year, letters of resignation must. be sent to the Honorary Secretary General by the 31st of December, i.e. before the new year begins.

27. **PROFESSIONAL CONDUCT**

The Central Council shall have the power to formulate, conduct rules under this Bye-law. The Member for The institution shall be guided by the rules of professional conduct so formulated and generally accepted as applying to various branches of Engineering.

28. **EXPLUSION**

If any Member Corporate of Non-Corporate shall leave his subscription in arrears for one year and fails to pay such arrears within three months after written notice has been served upon him, his name may be struck off the register at any time thereafter, and he shall thereupon cease to have any rights as a Member but he shall nevertheless continue to be liable to pay the arrears of subscriptions due form him at the time his name got struck off.

29. **OTHER GROUNDS FOR EXPLUSION**

The Central Council shall have the right to expel from The Institution any member (Corporate or Non-Corporate) who shall have, in the opinion of the Central Council, willfully acted in contravention of the Constitution or Bye-Laws or any rules or regulation enforced from time to time under the Bye-Laws or who, in the opinion of the Central Council, Conner have been guilty of such conduct as shall render him unfit to belong to The Institution provided that:-

- (a) the person concerned shall have been given notice that his conduct to be enquired to and has been given an opportunity of stating his case to the Central Council.
- (b) the meeting of the Central Council at which the resolution shall be passed shall be specially convened for the purpose, and
- (c) the resolution shall be passed by a majority of two-thirds of those present.

Upon a resolution of explusion being passed the member concerned shall cease to have any connection with The Institution. Neither the Central Council nor any one serving on the Central Council shall be liable for anything done under this Bye-Law, and any Member (Corporate or Nor-Corporate) shall be deemed to agree to accept any decision of the Central Council under this Bye-law as final.

30. **BOARD OF PUBLICATION**

The Institution shall have a Board of Publications such as:

- (a) A journal containing the latest researches in the Electrical and Electronics field by Members and



other engineers working in these fields.

- (b) Electrical Engineer..
- (c) I.E.E.E.P News.
- (d) Electrical/Electronics Engineering "Who is Who".
- (e) Any other publication including the reports of special committees appointed by the Central Council.

The Board shall be nominated each year after the Annual General Meeting by the incoming President. The Honorary Secretary General shall act as Secretary of the Board (Ex-Officio). The rules and regulations under which the Board shall function, shall be framed by the Central Council.

31. LIBRARY AND RESEARCH LABORATORIES

The Institution shall give special attention to develop an upto-date library comprising technical books in Electrical, Electronics and allied subjects including research publications etc. The rules and regulations for the library shall be framed by a Library Committee to be formed by the Central Council.

32. ADMINISTRATIVE AND FINANCE COMMITTEE

The Institution shall have the Administrative and Finance Committee consisting of the Vice-President, Honorary Secretary General and two Central Council Members and the Honorary Treasurer. The Vice-President and the Honorary, Treasurer shall respectively be appointed by the Chairman and the Secretary of this Committee. The Chairman shall have the power to co-opt any other member or members on the Committee if their membership shall, in his opinion, be beneficial to the

One of the duties of the Committee shall be the arrangement and management of The Institution's finances. It shall supervise expenditure in relation to income and ensure that expenditure keeps within predetermined limits. At the start of each financial year the Committee shall prepare a budget of income and expenditure which shall be presented by the Honorary Secretary before the Central Council. The Committee shall devise ways and means of improving the financial position of The Institution and suggest steps to be taken in this direction.

33. BANK

All funds of The Institution shall be deposited with a Scheduled Bank. All withdrawals from The Institution's funds shall be effected by means of cheques signed jointly by any two officers from amongst the President, Vice-President, Honorary Treasurer and Honorary Secretary General or as the Central Council in office may decide. The Central Council may direct payments to be made into an Imprest Account standing in the name of the Honorary Secretary General for the purpose of paying current expenses in accordance with the instructions to be given by it.

34. AUDITORS

A firm of Chartered Accountants shall be appointed by a resolution at each Annual General Meeting for the ensuing year for auditing the accounts of The Institution. The Auditors shall have access at all times to the accounts of The Institution and they shall verify and sign the annual statement of accounts before it is submitted by the Honorary Treasurer at the Annual General Meeting.

The Central Council shall draw up a yearly report on the state of affairs, including financial position of The Institution which shall be presented before the Annual General Meeting.



35. RECEIPT AND EXPENDITURE OF CASH

The Honorary Treasurer shall receive all payments due from the Members and others, to The Institution and in respect of each such payment received issue a machine numbered printed receipt from a Bound Receipt Book for the time being in use. Only one Receipt Book shall be in use at a time. The Central Council may delegate powers to receive such Payments and issue such receipts as mentioned above to any other officer of the Head Office, if it considers expedient to do so for any period of time.

36. MAINTENANCE OF CASH BOOK

The Honorary Treasurer shall maintain a Cash Book for the record of his daily receipts and payments and the procedure for the maintenance of the Cash Book shall be in accordance with the normal Government practice or as advised by the Auditors of The Institution.

37. MAINTENANCE OF ACCOUNTS BY THE LOCAL CENTRES/DIVISIONS/ BRANCHES

The Central Council shall form rules and regulations for the maintenance of accounts of Local Centres/Divisions/Branches in consultation with the Administrative and Finance Committee.

38. THE SEAL

The Institution shall have a Seal which shall remain under the custody of the Honorary Secretary General. The Seal shall not be used by anyone except the Honorary Secretary General and that too in the presence of at least one Council Member.

39. ARBITRATION

For the purpose of settling any dispute by arbitration, the parties in dispute shall until such time as regulations in this behalf are framed by the Central Council, be governed by the provisions of the Pakistan Arbitration Act of 1940 provided that the Board of Arbitration shall consist of one representative from each party and an umpire who shall be the President of The Institution or his nominee to be appointed by him in writing.

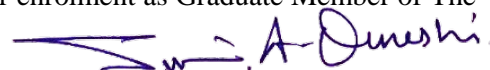
40. DISSOLUTION

In case of dissolution of The Institution, at any time there remain after satisfaction of all its debts and liabilities, any property whatsoever the same shall not be parted with or distributed among Members of The Institution, but shall be given or transferred to some other Institution having similar aims and objects and which is also approved under Section 47 (1) (d) of the Income Tax Ordinance 1979, to be determined by the Members of The Institution at or before the time of dissolution and in default thereby by such Judge of the High Court in Lahore or any Court of Law in Pakistan as may have acquired jurisdiction over the matter.

41. EXAMINATION

(a) Examination Board: The Institution shall conduct the following examinations under the direct control of the Examination Board defined hereafter and as per rules and syllabus for the different examinations as are in force:-

- (i) Studentship Examination (requirement for enrolment as a Student Member of The Institution).
- (ii) Graduateship Examination-Section 'A' (preliminary examination towards enrolment as Graduate Member of The Institution).
- (iii) Graduateship Examination-Section 'B' (requirement for enrolment as Graduate Member of The



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Institution).

In addition the candidates shall be required to take a special paper 'Engineer in the Society' the syllabus for which shall be determined by the Central Council.

The Central Council shall form an Examination Board consisting of four Members besides the President or Vice-President who shall be the Chairman of the Board and the Honorary Controller of Examinations to be appointed by the Central Council who shall be the Secretary of the Board.

The Honorary Controller of Examinations shall carry on the routine work of conducting the examination, convene the meetings of the Examination Board as and when necessary, publish all notifications relating to examinations, collect question papers, get the mater printed after moderation by the Moderation Committee, furnish all examination centres, collect all answer-sheets and send them to the respective examiners, collect all the mark-sheets and arrange for publication of results in time.

The Examination Board shall have the authority to suggest to the Central Council a substitute for a member of the Examination Board who fails to attend at least three consecutive meetings of the Board.

(b) Rate of Fee: The rates of different fees to be charged from the examinees shall be as under:

- | | |
|--|------------|
| (i) Examination Applications Forms. | Rs: 0.75 |
| (ii) Examination Fees: | |
| (a) Studentship Examination | Rs: 60.00 |
| (b) Section 'A' Examination | Rs: 120.00 |
| (c) Section 'B' Examination | Rs-.120.00 |
| (d) Special Paper Engineer in the Society' | Rs: 25.00 |

(c) Examination fees paid for one examination shall be **neither** refundable nor adjustable for a subsequent examination.

(d) Those students who have paid to The Institution not less than three annual subscriptions may be allowed to appear once in the Graduate-ship Examination on payment of half the prescribed fee for the examination.

(e) Mark sheets shall be supplied to the examiners on advance payment of Rs: 6.00 for each examination.

(f) Rs: 2.00 shall be charged as Pass Certificate Fee for each examination from the successful candidates when the certificates are issued.

(g) The Rules and Syllabus Book shall be sold at the rate to be fixed by the Examination Board and approved by the Central Council.

(h) The Examination Board shall fix suitable rates for paper-setting, examining and marking answer-sheet etc.

(i) The Central Council may hold examination for the purpose of testing the proficiency and knowledge of electrical technicians in different subjects and grant certificates of proficiency in respect thereof. The Central Council shall have rules and regulations framed for such examination and fix the fees to be paid by the intending candidates.

- (j) The Honorary Secretary General in consultation with the Central Council shall arrange the holding of the above examination of The Institution at such centres as he considers most convenient and suitable both for The Institution and the candidates. The examinations may be held at more than one centre simultaneously depending upon the number of candidates belonging to any particular province, region or zone.
- (k) The fees mentioned in this article will be revised from time to time on the recommendations of the Examination Board and approved by the Central Council.

